|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Name** | |  | | | | | |
| **Project Number** | |  | | | | | |
| **Project Manager** | |  | | | | | |
| **Date Started** | |  | | | | | |
| **Project Superintendent** | |  | | | | | |
| **Safety Coordinator** | |  | | | | | |
| **Qualified Riggers(Names)** | |  | | | | | |
|  | |  | | | | | |
|  | |  | | | | | |
| **Lifting equipment used (List)** | |  | | | | | |
| 1 | | | | | | 5 | |
| 2 | | | | | | 6 | |
| 3 | | | | | | 7 | |
| 4 | | | | | | 8 | |
|  | | | | | |  | |
| Number of employees on this project (Attach list) | |  | | |  |  | |
| Organization Chart (Attach project organization chart) | |  | | |  |  | |
|  | | | | | | | |
|  | | | | | | | |
| **Administrative Procedures** | | | | | | | |
| Drug Free Policy | | Yes/No | | |  | Accident Reporting | Yes/No |
| Disciplinary policies | | Yes/No | | |  | Hazard Communication | Yes/No |
| First Aid | | Yes/No | | |  | Safety audits & Safety meetings | Yes/No |
|  | |  | | |  |  |  |
| **Safety procedures training (Verify training records)** | | | | | | | |
| PPE | Yes/No |  | Fall Protection | | | | Yes/No |
| Falling objects | Yes/No |  | Lockout/Tagout | | | | Yes/No |
| Respiratory Protection | Yes/No |  | Confined space | | | | Yes/No |
| Emergency evacuation | Yes/No |  | Fire prevention | | | | Yes/No |
| **Quality procedures training** | | | | | | | |
| Material Identification | Yes/No |  | Erection/Rigging procedures | | | | Yes/No |
| Critical lift | Yes/No |  | Bolt/welding wire/paint storage | | | | Yes/No |
| Bolting procedures | Yes/No |  | Welding procedures | | | | Yes/No |
| Building acceptance procedures | Yes/No |  | Punch list close out procedures | | | | Yes/No |
| Project close out | Yes/No |  |  | | | |  |
| Notes: |  |  |  | | | |  |
| Yes/No : "Yes" require objective evidence. | |  |  | | | |  |
|  | |  |  |  | | |  |
| Prepared By: | |  |  | Signed By: | | |  |